

Wednesday, July 1, 2020

The first regular meeting of July 2020 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the "Pledge of Allegiance" to the flag.

PRESENT: Commissioners Osterberg via telephone, Schmalzle and Guccini; Chief Clerk Orben; and Solicitor Farley.

Public Comments/Questions concerning today's agenda.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to recess the Commissioners' Meeting to hold a Public Hearing to discuss the Pike County Area Agency on Aging 2020-2024 Four Year Plan Goals.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

A PUBLIC HEARING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to hold a Public Hearing to discuss the FFY2020 CDBG-CV; Section 504 Officer and Fair Housing Officer for the CDBG Programs.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

A PUBLIC HEARING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the July 1, 2020 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the June 17, 2020 Commissioners' Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the June 19, 23 and 24, 2020 Commissioners' Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve payment from **GENERAL FUND (County Bills)**, in the amount of **\$55,006.90**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

PERSONNEL:

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to acknowledge receipt of a letter from Sharon Schroeder, Recorder of Deeds/Register of Wills, advising that she has hired **DIANE DIPIETRO**, as a part-time Clerk in the Recorder of Deeds/Register of Wills Office, for less than 1000 hours per year, effective July 13, 2020, with no benefits.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to recess the Commissioners' Meeting to hold a Salary Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to reconvene the Commissioners' Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adopt Resolution No. 20-20, Fair Housing Resolution.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioners Schmalzle, to adopt Resolution No. 20-21, Unit of Local Government-DCED Community Development Block Grant-Coronavirus (CDBG-CV) Program; and to execute the Disclosure Report and Language Access Plan Certification relating to same.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to reappoint the following members to the Pocono Counties Workforce Investment Area Local Workforce Development Board for a three-year term ending June 30, 2023: Derek Bellinger, Lori Phillips and Deborah Fischer.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to appoint the following individuals to the Northeastern Pennsylvania Metropolitan Planning Organization (NEPA MPO) Technical Planning Committee for a term commencing July 1, 2020 and ending June 30, 2022: Commissioner Matthew M. Osterberg, as County Representative; Brian Snyder, Planner, as County Representative Alternate; Michael Mrozinski, Planning Director, as At-Large Representative; and Commissioner Steven R. Guccini, as At-Large Representative Alternate.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to advertise for bids for the purchase of fortified flavored beverage bases for the Correctional Facility.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute the Contracts between Zelenkofske Axelrod for audit services for the County and Tax Collectors for years ending December 31, 2020, 2021, 2022, 2023 and 2024; and Transportation Program for years ending June 30, 2020, 2021, 2022, 2023 and 2024.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the PCCD Subgrant Award Notifications for Endowment Grants for \$97,096 and \$97,971, on behalf of the District Attorney's Office for the Children's Advocacy Center.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute the Service Agreements between the County of Pike, on behalf of Children & Youth Services and the following providers: Northern Tier Research and Bucks County.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to execute the FY 2020-21 County Human Services Plan Assurance of Compliance, on behalf of the Human Development Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher in the amount of \$2,213.75 payable to Diana T. Myers and Assoc. for the May 2020 Pike Strategic Plan, on behalf of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioners Guccini and seconded by Commissioner Osterberg, to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher in the amount of \$1,559 payable to Delaware Run for the 2020 July Senior Rental Assistance Subsidy, on behalf of Human Services.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MISCELLANEOUS:

COVID-19- Procedures for masks and following guidelines – Commissioner Guccini said it is important for everyone who conducts business and coming into the County offices to wear a mask and to maintain social distancing. We are still stable and in a good situation, but that can change pretty quickly, depending on how people act. We can't afford a backslide and we ask that you follow procedures. Commissioner Osterberg repeated that it is important that we continue to practice social distancing and mask wearing. As County Commissioners, we urge everyone to please follow the guidelines and continue to do this. We do not want to become complacent.

Census 2020- Michael Mrozinski, Community Planner – Mr. Mrozinski thanked the Commissioners and said the Census is done every 10 years since 1790. We hope that everyone does their part and fills out the Census. Many people here in Pike County have seasonal homes and don't know where they should be counted. It really goes by where you live most of the time - if you are living here from April – October, you are a Pike County resident. Another question we get is about privacy of the Census. The data is confidential, Federal Law protects it. It is quick and simple to do. Commissioner Osterberg repeated that it is important for everyone to fill out the Census and urged people from the public to get involved. There is a meeting tomorrow at 10:30 AM via telephone conference and the call in number is: (978) 990-5440; access code 2419223. Commissioner Guccini added the questionnaire is very easy to fill out on line. It really provides us with a lot of money or lost money if we do not do this. Any one that does not fill out the Census in the time frame allotted, a Census enumerator will be coming out to people's doors. The phone number for the Census 2020 if you don't have access to the internet is: (844) 330-2020

Drive-Thru Narcan Event – Pike County Training Center, July 7, 2020, 3:00 – 6:00 PM - This is being sponsored through the Carbon, Monroe Pike Drug & Alcohol Commission (570) 296-6484 and you can call them with any questions. Commissioner Osterberg added that we can't forget that we have a serious opioid and drug addiction issue not only in the County, but across the Nation. We are not immune to this. There have been many arrests in Pike County over the last few weeks – we thank the District Attorney's Office, the Eastern Pike Regional Police Department, the Sheriff's Office and the State Police.

CARES funds for small businesses available now -

The COVID-19 Relief Statewide Small Business Assistance program, created by recent legislation, will provide \$225M in grants ranging from \$5,000 to \$50,000 for eligible small businesses to offset lost revenue caused by the pandemic and the resulting shut down order. Eligible businesses may be applying today, June 30 at <https://pabusinessgrants.com/>, with the first application window open for ten days. More information is also available here <https://dced.pa.gov/programs/covid-19-relief-statewide-small-business-assistance/>

Pike County Small Business Forgivable Loan Program

Pike County is hosting two online information sessions about the Small Business Forgivable Loan Program: Thursday, July 2nd at 10AM and Wednesday, July 8th at 3PM. In each information session, you will have the opportunity to ask questions and to learn more about: Eligibility, Uses of funds, Loan terms, Application process, Application review process and Compliance requirements. Register at PikeForward.com. You will receive a link to the online information session via email one day before the event.

PRESS & PUBLIC COMMENTS/QUESTIONS/ADJOURNMENT

Chris Jones of the Pike County Dispatch asked about the incident at the East John Street Building. Commissioner Schmalzle said the sub-contractor of the general contractor dropped equipment off the roof of East John Street, one person was air lifted to Lehigh Medical, we are told they had surgery and there are no other details.

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, JULY 15, 2020, AT 9:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.